

REVIEWING THE PROPOSED METHOD OF DEVELOPMENT

All Preliminary Field Inspections are to be conducted by the Project Manager, or a representative, who may request that the Engineer who prepared the scheme of development make the presentation. On Urban projects, the Project Manager or the Engineer who prepared the method of development and/or a representative from the Local Assistance Division may make the presentation.

PREPARATION OF INSPECTION REPORT

A report to the Project Manager, or from each discipline involved, is to be written immediately after the Preliminary Field Inspection outlining items discussed. A similar report is generally received from the District *Engineer/Administrator. Those disagreeing with the conclusions reached at the PFI may also file reports outlining their disagreement.

INCORPORATING CHANGES INTO PLANS

When sufficient time has elapsed to allow those who wish to file a report concerning the Preliminary Field Inspection, the recommendations agreed upon are to be incorporated into the plans. If a difference of opinion exists, the State Location and Design Engineer is to be consulted for a decision. On Urban Projects, the Local Assistance Division Director is to be consulted also.

PREPARATION OF PROJECT COST ESTIMATE AND REPORT

Construction cost estimates are received from other sections as noted in Section 2B-5-REQUEST FOR COST ESTIMATES FROM OTHERS. Right of Way and Utility Estimates are then added to the construction estimate to complete the estimate of project costs. These costs are placed in the Project Cost Estimating System.

* Rev. 7/15