

5. Upon defining the scope and intent of the project, the District Design Transportation Engineering Program Supervisor will request historical and archeological survey and permit determination using Form [LD-252](#). A brief description of the work should be noted in the remarks.
6. The District Design Transportation Engineering Program Supervisor, upon completion of Step 4, will notify the Traffic Engineering Division, The Location and Design Division, and the District Construction Engineer that the project is now ready for a preliminary plan review and make arrangement, if necessary, for scheduling the review. Due to the limited Preliminary Engineering Funds, only those representatives from the Environmental, Right-of Way, Traffic Engineering, Materials, or any interested Division the District Engineer/Administrator deems necessary may be requested to attend.

Items pertaining to the need for a field inspection, anticipation of donated right of way, or type of public hearing, etc., should be fully resolved at the plan review. The scheduling should be discussed and dates set for the different stages in the development of the project. After the dates have been fixed, all affected divisions should be advised.

7. The result of the plan review along with construction estimates, right of way, and utility estimates as required, should be forwarded to the State Location and Design Engineer with copies to TMPD.

The State Traffic Engineer will complete his review and, should be concur with the proposed scheme of development, advise the State Location and Design Engineer in order that the necessary field survey can be initiated.

8. Upon completion of the survey, the District Design Transportation Engineering Program Supervisor will plot the necessary plans and show the scheme of development along with the grades, proposed right of way line, and obtain a realistic construction cost. At this point a scoping review will be made to ascertain if the project is still within the scope and nature of intended work and within the funding limitations.