

**DEPARTMENT OF TRANSPORTATION
LOCATION AND DESIGN**

VSMP CONSTRUCTION PERMIT FEE REGISTRATION FORM

For Distribution from VDOT project funds to VDOT L&D Administrative funds (Account 1541 – Agency Service Charges)

To: VDOT

Location and Design Division, Hydraulics Section

VSMP Construction Permit Coordinator

1401 East Broad Street

Richmond, VA 23219

From:
Date:

| | | | | | | | | | |
|---|-----------------------------|-------------------------------|--------|---------------------|--------------------------|----------|-----------|-------------|----------|
| I. VDOT PROJECT INFORMATION | | | | | | | | | |
| Route: | | | | VDOT Project #: | | | | | |
| City/County: | | | | UPC #: | | | | | |
| II. VDOT Accounting Distribution | | | | | | | | | |
| Cat** | Speed Type | Account | Amount | County/City # | Asset Type | Route | Structure | Facility | Bldg/lot |
| Activity | MP From | MP to | Parcel | Operational Project | EMS WO | Equip ID | Org | Contract ID | Bond # |
| ** RTE = Route; CSC = Cost Center; WKO = Equipment Work Order; UPC = Universal Project Number | | | | | | | | | |
| III. VDOT CONTACTS | | | | | | | | | |
| District VSMP Coordinator | | | | | Project Contact** | | | | |
| Name: | | | | | Name: | | | | |
| Address: | | | | | Address: | | | | |
| Phone # | | | | | Phone #: | | | | |
| Please check applicable box below: | | | | | | | | | |
| <input type="checkbox"/> | Original Application | | | | | | | | |
| <input type="checkbox"/> | Revised Application | | | | | | | | |
| _____ | | Original Permit Number | | | | | | | |

Please distribute Drop-down Selection* from the funds of the above noted project to the Location and Design Administrative Account 1541.

- *
 - \$200.00 for projects with a disturbed area of 2500 S. F. to 1 acre in a designated Chesapeake Bay Preservation Area location.
 - \$300.00 for projects with a disturbed area of 1-5 acres;
 - \$500.00 for projects with a disturbed area of 5 acres or greater.
 - \$200.00 if project has already been reported and the disturbed area increases from less than 5 acres to 5 acres or greater.
- **
 - Project Manager or other designated project authority