

**COMMONWEALTH OF VIRGINIA
DEPARTMENT OF TRANSPORTATION**

PROJECT DIARY – DAILY GENERAL SHEET

Page No.: _____

Day: _____ Date: _____

Weather: _____ A.M.: _____ P.M.: _____

Temperature: _____ Low: _____ High: _____

Prime Contractor Worked: Hours: _____ From: _____ To: _____

Project Number: _____

Contract Id. No.: _____

Entries:

Signed: _____

Inspector Keeping This Diary

Approved by:
Initials

Project Inspector

Number of Inspector's Daily Reports attached for this date: _____