

APPENDIX A

Compliance for **Willingness** to hold a Public Hearing (provide supporting documentation if available)

State Project #:
Federal Project #:
County:
UPC:
Fr:
To:

Public Notification of Willingness to hold a Public Hearing -

1. Public Notice content:
 - a. Date, type of meeting
 - b. Description of project (iPM)
 - c. Procedure for requesting a hearing
 - d. Project identification information
 - e. Availability of project material (plans and environmental documentation)
 - f. Non-Discrimination notification with working phone number for public inquiries
2. Certification of publication in newspapers (Copy of Advertisement from Daily Newspaper):
 - a. 15 days ahead
 - b. Second posting within 7 days of project
3. Notification of Local, State and Federal officials:
 - a. Clerk of Court or Town/City Clerk
 - b. Other Local Officials
 - c. FHWA
 - d. Other State Agencies
4. Public Notification:
 - a. Letters to adjacent property owners
 - b. Highway signs on termini of project
 - c. Posting in local businesses and public facilities
 - d. Notification of special interest groups
5. Data available to Public 15 days prior –
 1. Plans in:
 - a. Residency
 - b. District
 - c. Plans .tiff - posted on iPM
6. Environmental
 - a. Copies of environmental document
 - b. Noise Wall information
7. Plans attached