

4. Comment Sheet

- a. Project identification information
- b. Comment period information

5. Plans in place, residency, district, falcon, city, town etc.

6. Conduct of meeting:

1. Project information:

- a. Plans
- b. Brochure
- c. Comment sheet
- d. Environmental data

2. Court Reporter

3. Comment table

4. Right of Way

5. Environmental

6. Residency

7. Reception desk

8. EEO data

7. Transcript submission:

1. Cover with hearing and project information

- a. Project description