

VIRGINIA DEPARTMENT OF TRANSPORTATION

LOCATION AND DESIGN DIVISION

INSTRUCTIONAL AND INFORMATIONAL MEMORANDUM

GENERAL SUBJECT: QUALITY INDEX	NUMBER: IIM-LD-219.2 CD – 97 - 17
SPECIFIC SUBJECT: DESIGN QUALITY INDEX CONSTRUCTION QUALITY INDEX	DATE: DECEMBER 1, 2005 SUPERSEDES: IIM-LD-219.1
DIVISION ADMINISTRATOR APPROVAL:	Mohammad Mirshahi, P.E. State Location and Design Engineer Approved December 1, 2005

Changes are shaded.

CURRENT REVISION

-
- Changed the name of Construction Division to Scheduling and Contract Division.
-

EFFECTIVE DATE

-
- The attached joint Construction Division Memorandum is effective on all new and ongoing projects completed and accepted by VDOT on or after October 1, 1997, except SAAP annual contracts and maintenance schedules.
-

PROCEDURE

-
- Completion of LD-433 by Project Inspector and Project Engineer.
 - Resident Engineer holds Post Construction meeting; Location and Design designer/coordinator is among those in attendance to discuss ratings on the form

- Designer/Coordinator may attach a written statement to form with specific comments.
- Resident Engineer forwards Form LD-433 to State Location and Design Engineer.
- Differing opinions on final scores will be resolved between the State Location and Design Engineer and the District Construction Engineer and District Location and Design Engineer.
- The State Location and Design Engineer will issue a Design Quality Index based on statewide ratings.
- The **Scheduling and Contract** Division maintains the joint Construction Division Memorandum and Form C-54. The Construction Division Memorandum and form C-54 is available for applicable projects as follows:
 - **<http://virginiadot.org/business/const/resources-cdmemolist99-02.asp>**
- The Location & Design Division maintains the Form LD-433 and is available for applicable projects as follows:
 - <http://vdotforms.vdot.virginia.gov/>