

VIRGINIA DEPARTMENT OF TRANSPORTATION

LOCATION AND DESIGN DIVISION

INSTRUCTIONAL AND INFORMATIONAL MEMORANDUM

GENERAL SUBJECT: Quality Index	NUMBER: IIM-LD-219.3
SPECIFIC SUBJECT: Design Quality Index Construction Quality Index	DATE: March 29, 2016
	SUPERSEDES: IIM-LD-219.2
APPROVAL:	B. A. Thrasher, P.E. State Location and Design Engineer Approved March 28, 2016

Changes are shaded.

CURRENT REVISION

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- This memorandum was revised to show that the Design Quality Index Evaluation Form LD-433 is to be completed by the Area Construction Engineer.
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EFFECTIVE DATE

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- This memorandum is effective upon receipt.
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PROCEDURE

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- The Area Construction Engineer will complete the Design Quality Index Evaluation Form LD-433 and forward to the State Location and Design Engineer. Please see "cc" list at end of Form LD-433 to determine other staff that should be copied.
 - The Resident Engineer/Administrator will conduct the Post Construction Meeting.
 - The Location and Design Division Project Designer/Coordinator will attend the Post Construction Meeting to discuss the items on Form LD-433.

- The Location and Design Division Project Designer/Coordinator may attach a written statement to Form LD-433 with specific comments.
- Any differences in opinion on the information supplied via the form will be resolved between the State Location and Design Engineer, the District Construction Engineer and the District Location and Design Engineer.
- The State Location and Design Engineer will issue a Design Quality Index based upon statewide ratings.
- The Construction Division maintains the Construction Quality Index Evaluation Form C-54 at:
https://insidevdot.cov.virginia.gov/Docs/_layouts/WordViewer.aspx?id=/Docs/Documents/c54.doc&Source=%2Fsearch%2FPages%2FResults%2Easpx%3Fk%3Dquality%20index&DefaultItemOpen=1
- The Location and Design Division maintains the Design Quality Index Evaluation Form LD-433 at: <http://vdotforms.vdot.virginia.gov/>