

See the example below Tier 2 projects.

RECOMMENDED FOR APPROVAL FOR RIGHT OF WAY ACQUISITION (PARTIAL TAKES)	
DATE	PROGRAMMING DIVISION DIRECTOR
DATE	STATE LOCATION AND DESIGN ENGINEER
DATE	CHIEF OF PLANNING AND PROGRAMMING
DATE	CHIEF ENGINEER

APPROVED FOR RIGHT OF WAY	
DATE	CHIEF OF POLICY

The Title Sheet Signature Block should be modified to accommodate the "Total Take" parcel numbers as follows:

RECOMMENDED FOR APPROVAL FOR RIGHT OF WAY ACQUISITION TOTAL TAKE FOR PARCELS:					
094	095	096	097	098	
DATE	PROGRAMMING DIVISION DIRECTOR				
DATE	STATE LOCATION AND DESIGN ENGINEER				
DATE	CHIEF OF PLANNING AND PROGRAMMING				
DATE	CHIEF ENGINEER				

APPROVED FOR RIGHT OF WAY	
DATE	CHIEF OF POLICY

For additional information on Title Sheet preparation see "TIPS FOR PREPARING TITLE SHEET FOR SIGNATURES", available at:
<http://www.virginiadot.org/business/locdes/reference-guides.asp>

Deleted Information*

* Rev. 7/13