

SECTION 2D- 7 PREPARATION OF ENGINEERING COMMENTARY

CONTENTS OF COMMENTARY

The engineering commentary, which is of vital importance in the public hearing process, should be written and presented in a manner which can be easily understood by the layperson. The commentaries and all written statements shall be coordinated with the District Public Affairs Manager. In most instances, the commentary should contain the following information relative to the project being presented:

- (1) The need for the project and the sequence of events leading up to the public hearing
- (2) A brief history of other corridors considered and rejected (if a combined Location and Design Hearing)
- (3) The project description and length, approximate lump sum cost (with a participation breakdown from other agencies or municipalities where applicable), and traffic data
- (4) A brief summary of environmental effects
- (5) Remaining steps required following the public hearing

THE PROJECT MANAGER*

The Project Manager who prepares the commentary should also make the presentation. He/she should be thoroughly familiar with all facets of the project and should make an on-site inspection prior to writing the commentary. He/she should be proficient in the delivery and be familiar with all visual aids used.

* Rev. 7/12