

NON-SIGNIFICANT IMPROVEMENTS / PERSONAL PROPERTY

Non-significant improvements/personal property will be assigned D900 series numbers (D900, D901, etc.), shown in or adjacent to the item and summarized under "Clearing of Parcel" (See Chapter 2H, Figure [2H-26](#)).

ITEMS NOT IN CONTRACT

Items to be removed by others are to be shown in the summary in order that bidders are made aware of the scope of work required. Show items only for parcels where payment is to be made under "Clearing of Parcel" (See Figure [2G-2](#)).

COMPLIANCE WITH FEDERAL REGULATIONS

Because the department is operating under the [Certification Acceptance Plan](#) for most projects, it is extremely important that the Designer be thorough in the review for compliance with federal regulations. There are numerous federal directives with which the Designer must be familiar, along with AASHTO design criteria. The current FHWA Program Manual is kept on file in the Plan Coordination Section.

RIGHT OF WAY NOTE ON TITLE SHEET

In some instances, the proposed construction will be within existing Right of Way, this includes all easements. Such is the case with some intersection improvements for the addition of turning lanes or on safety projects. When this situation occurs, the following note is to be shown on the title sheet in the area adjacent to the Right of Way Approval signature block:*

"All construction is to be performed within existing right of way."

PLAN PROCESS-PARTIAL TAKE PARCELS (NO TOTAL TAKE PARCELS)

The District Right of Way Manager will be responsible for providing the information for the Right of Way Data Sheet. The Project Manager/Project Coordinator will be responsible for obtaining the Federal Identification Base Numbers from the "Project Pool".

The Location and Design Division will also be responsible for submitting requests for "Partial Takes" immediately after Field Inspection.

The Title Sheets will show a "Partial Take" Right of Way Authorization Signature Block and the Right of Way Data Sheet will show "Partial Take" Tabulation Block.

The estimates in PCES and RUMS must be verified to agree.

* Rev. 1/19