

PROJECT LOCATION MAP (SEE FIGURE 2E - 16)

A project location map sheet is to be included on all projects other than Secondary's, and is to show sufficient surrounding area to provide obvious location of the proposed project.

Applicable project numbers (right of way and construction) are to be shown in the proper blocks and Supervisor's and Designer's name and phone number (including area code) are to be shown in the left border.

The project construction baseline is to be made conspicuous by use of a heavy line, dashed line, etc., so that it will stand out over other items on the sheet. Lines are to be extended (usually upward) from the ends of the project and expanded, if necessary, so that the project numbers can be shown along longitudinal lines similar to those on the Title Sheet.

Tie-in project numbers are to be shown on each end of the project, where applicable.

RIGHT OF WAY DATA SHEET (SEE FIGURE 2E - 17)

A Preliminary Right of Way Data Sheet is to be included in each applicable set of plans. This sheet is available in the CADD cell library under Sheet2000.*

The "RW" project number is to be shown in the appropriate blocks (construction project numbers are not applicable to this sheet), and the names and phone numbers, including area code, and District, if applicable, of the following persons are to be shown in the upper left corner: Project Manager: (VDOT), Surveyed By: (L&D Survey Office Manager or Consultant Survey Project Manager), Design Supervised By: (Responsible Person) and Designed By:(Designer) No other information is necessary on the sheet at this time.

When the field inspection plans are sent out, the set sent to the Regional Right of Way Manager shall include a blank print of this sheet. As the parcel numbers are assigned, the Regional Right of Way Office will enter the parcel numbers, landowners, proffers, and corresponding plan sheet numbers on the print and return it to the Central Office Right of Way Division with the plans that accompany the Field Inspection Report. (For further instructions on proffers, See IIM LD-189). On projects designed in the Central Office, this tabulation will then be forwarded to the Location and Design Division for inclusion in subsequent plan submissions. The tabulation will be furnished directly to the District Design Engineer on projects designed in the District Design Sections. The land surveyor of record is responsible for computing and entering the "Area" information on Right of Way Data sheet.

* Rev. 1/11