

Figure 4-A

May 22, 2013

Mr. Property Owner
Ms. Property Owner
222 Broad Street
Richmond, VA 23219

Re: Street Improvements
From: 14th Street NE. To: 0.5 Mi. E. 9th Blvd
City: Richmond
UPC: # 80561

Dear Property Owner:

This letter of intent to enter your property is being sent to you pursuant to Section 33.2-1011 of the Code of Virginia. The Virginia Department of Transportation (VDOT) is in the early stages of developing the captioned project and will soon be working in your neighborhood.

Please be advised that VDOT employees or consultants may need to enter your property to perform some or all of the following investigative tasks: locate property lines and utilities; locate and review physical features and existing conditions; take photographs; talk to property owners; verify property tax information, perform environmental resource surveys; investigate potential environmental impacts; and conduct soil testing and sampling, including, but not limited to shovel tests, soil samples and borings.

Should soil borings or shovel tests be required, every effort will be made to minimize the disturbance to your property and reduce the time spent on your property. All holes will be backfilled and every effort will be made to return the surface to the same condition it was before our work began. If borings are required, approximately 30 days after completion of the borings, the borehole locations will be inspected for settlement and necessary repairs will be made, if required.

This investigative work does not indicate that improvements across your property are imminent or that a decision on an improvement has been made. This work is simply for the purpose of gathering data for the decision making process. Please watch for notices of public meetings or willingness to hold a meeting about this project. In the event that the transportation improvement does affect your property, a VDOT representative will personally contact you.

VDOT anticipates that surveyors and engineers will be performing this work intermittently between approximately September xx, xxxx and December xx, xxxx. Should there be any need to further access your property after this time, you will be contacted either in person or by mail.

If you have any knowledge of cemeteries, easements, or homeowner installed utilities that are not recorded in your Locality's public records or items of interest that may affect the improvements in your area or have any questions, please contact the undersigned at 804-__-__ or by mail at VDOT ____ District, PO Box __, _____, VA 23219 or by electronic mail at _____.

John Smith, P.E.
Project Manager