

### **SECTION 2E-13 UTILITY FIELD INSPECTION**

After Field Inspection recommendations have been resolved and incorporated into the plans, and the designer has evaluated any applicable test hole data (See VDOT [Survey Manual, Chapter 8](#)) prints are to be submitted for Utility Field Inspection. Include the test hole data sheet and any available preliminary plans for bridges, retaining walls, traffic signals and lighting. (See [Project Management Manual, PMO-3.4.](#)\*)

The Regional Utility Coordinator, or a representative, shall conduct the [Utility Field Inspection](#). On complex projects, the In-Plan Utility Engineer and Roadway Engineer may be requested to attend the Utility Field Inspection in order to provide an explanation of the design requirement. A Utility Field Inspection Report will be prepared with a copy to the Location and Design Engineer.

As soon as practicable after the Utility Field Inspection, the Regional Utility Coordinator shall obtain replacement utility easement requirements from the affected utility companies. After review and approval of the utility easements, the Regional Utility Coordinator shall transmit marked prints to the Project Manager in charge of the project for addition to the Right of Way plans. The necessary utility easements shall be shown in accordance with Section 2E-5 -"UTILITY EASEMENTS".

The Utility Field Inspection Report will indicate which utility relocations will be placed in the highway contract. Usually a separate set of utility adjustment plans will be prepared and made a part of the project assembly. Electronic files on roadway base plan and/or profiles will be made available to the Utility Section for use in designing the utility adjustment plans.

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\* Rev. 7/16