

COMMONWEALTH OF VIRGINIA  
 DEPARTMENT OF TRANSPORTATION  
**CONTRACTOR'S PERFORMANCE REPORT**  
 (SUBCONTRACTOR EVALUATION)

Subcontractor: \_\_\_\_\_ Contract ID.: \_\_\_\_\_  
 Project No.: \_\_\_\_\_ Vendor No.: \_\_\_\_\_  
 Prime Contractor \_\_\_\_\_ Date: \_\_\_\_\_

**I. PROJECT PERFORMANCE – INSPECTOR EVALUATION**

	SCORE	POSSIBLE
A. Quality	_____ /	30
B. Prosecution Of Work	_____ /	30
C. Project Communication	_____ /	20
D. Safety	_____ /	10
E. Environmental	_____ /	10

PROJECT PERFORMANCE TOTAL :                      SUM of CATEGORY SCORES: \_\_\_\_\_ / \_\_\_\_\_  
Score(S)                      Possible(P)

SCORER'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_ SECTION SCORE (S:P) \*100 =

**II. CONSTRUCTION AREA OR DISTRICT EVALUATION**

	SCORE	POSSIBLE
A. Quality	_____ /	30
B. Company Management Of Project	_____ /	30
C. Communication (Effectiveness And Timeliness)	_____ /	20
D. Safety	_____ /	10
E. Environmental	_____ /	10

AREA OR DISTRICT EVALUATION TOOL :                      SUM of CATEGORY SCORES: \_\_\_\_\_ / \_\_\_\_\_  
Score(S)                      Possible(P)

SCORER'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_ SECTION SCORE (S:P) \*100 =

**III. BONUS AREA**

- Quality
- Public relations
- Safety
- Environmental
- Ahead of schedule

Award of Bonus Points are intended for contractors who go beyond and consistently exceed contract requirements and exhibit exceptional performance in areas of quality, public relations, safety, environmental and any project related activities. (Contractors are eligible to receive bonus points only if they have scores equal to or greater than 80% of each category score.)

TOTAL BONUS POINTS (10 POINT MAXIMUM):   
 \*\*Bonus points need to be explained in the comment area.

**IV. SCORING SUMMARY**

Project Performance Score :                      (I) \_\_\_\_\_ X 0.7 = \_\_\_\_\_  
 Construction Area Or District Evaluation :                      (II) \_\_\_\_\_ X 0.3 = \_\_\_\_\_  
 Total Bonus Points                      (III) \_\_\_\_\_ X 1.0 = \_\_\_\_\_

SUBCONTRACTOR'S PERFORMANCE EVALUATION SCORE ( I + II + III )

**BRIEF DESCRIPTION OF WORK SUBCONTRACTOR PERFORMED**

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**APPROXIMATE VALUE OF SUBCONTRACTORS WORK \$**

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**V. VDOT REPRESENTATIVE'S REMARKS/COMMENTS**

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**VI. SUBCONTRACTOR'S REMARKS/COMMENTS**

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**VII. SIGNATURES**

Construction Area representative: \_\_\_\_\_ Date: \_\_\_\_\_

District representative: \_\_\_\_\_ Date: \_\_\_\_\_

Subcontractor's representative: \_\_\_\_\_ Date: \_\_\_\_\_

By signing this as a representative of the contractor you are acknowledging that you have reviewed the scores. Your signature does not necessarily indicate agreement with the scores shown.

**\*\*Note\*\***

- Form C-36 S is required for each subcontractor whose contracted value exceeds \$50,000.