PUBLIC HEARING PROCESS

VDDT LOCATION APPROVAL PROCESS (Public Hearing Only)

(Schedule set for a 70 day process for Public Hearing)

Assistant State L&D Engineer -Provides the project summary, After 10 Day comment period expires: decision brief, resolution (after <u> Project Manager</u> approval of AG's Office) and Evaluates comments received & Assistant State L&D Engineer location map to: addresses public's issues, Commissioner's Administrative Receives and incorporates suggestions, questions (in writing, Assistant for inclusion on the comments from FHWA and when requested) CTB's agenda for approval Attorney General's Office Completes public hearing compliance O DA for presentation to the CTB Reviews project information Location <u>CTB</u> -Compiles the transcript to include: Provides recommendation to DA or Designee -State L&D Engineer for approval Approval or Denial District recommendation letter Reviews Public Hearing package of the project location Commissioner's Administrative **Total Location** Sign-in sheets State L&D Engineer -Assistant -Distributes to CTB Written and Oral comment sheets **Public Hearing** Representative for review and blic Hearing Approval Pro Reviews project Information Provides electronic copy of the addresses comments Petitions approved resolution to State L&D **Process Time =** Provides recommendation to Engineer and DA Recommends approval of Public Project brochure and Location Chief Engineer for presenting the Assistant State L&D Engineer -130 Days Hearing package by signing the Provides recommendation to Chief project location to the CTB for approval request letter Determines if location approval approval Engineer for presenting the project Local Government resolution (s) (Typical) location to the CTB for approval package is in compliance **Provides Assistant State** or position (s) (not legally **Public** Chief Engineer required, District determines Location and Design Engineer If "yes" - Distribute location Reviews project information whether preferred to include) with Location Approval package: approval package to FHWA Receives approval from DA and Posts transcript in iPM and confirms representative, if applicable Provides concurrence Transcript distributes notice to project team Scoping Letter and Environmental recommendation to seek o If "no" - Send back to DA or members and stake holders Compliance check list Document are posted approval for the location of the Designee for follow up project from the CTB to the State Notifies affected local government Develops project summary, decision Letter requesting project work and re-submittal Clerk of the Court, Chairman of the L&D Engineer or Designee brief and CTB resolution approval Submit project resolution and Board of Supervisors, Mayor or State L&D Engineer -Verification of compliance with Develops letter requesting project summary to Attorney General's City Manager (as appropriate) State and Federal laws Submits approval to Assistant Office for review, comment and Notifies all interested citizens Seeks design concurrence from Project summary, decision brief, State Location an Design approval District L&D and/or SB Engineer (s) CTB resolution and location map Engineer Notifies DPA Manager Time Line **LOCATION DAY 11 - 30 DAY 30 - 35 DAY 35 - 45 DAY 45 - 60 DAY 61 - 70** APPROVAL PROCESS Compile & Submit Package **Submit for Approval** Review Approval **Approval Notification COMPLETE** PROCEED TO DESIGN

ABBREVIATIONS

- DA District Administrator
- DPA District Public Affairs
- PM Project Manger
- CTB Commonwealth Transportation

Boar

AG – Attorney General

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