# VIRGINIA DEPARTMENT OF TRANSPORTATION <br> LOCATION AND DESIGN DIVISION INSTRUCTIONAL AND INFORMATIONAL MEMORANDUM 

| GENERAL SUBJECT: <br> ALIGNMENT DATA | NUMBER: <br> IIM-LD-185.3 |
| :---: | :---: |
| SPECIFIC SUBJECT: | DATE: <br> DECEMBER 1, 2005 |
|  | SUPERSEDES: IIM-LD-185.2 |
| DIVISION ADMINISTRATOR APPROVAL | rshahi, P.E. <br> ineer <br> ember 1, 2005 |

Changes are shaded.

## CURRENT REVISION

- Updated for current Division Administrator Approval.


## EFFECTIVE DATE

- This memorandum is effective upon receipt.

POLICY AND PROCEDURE

Horizontal Alignment and Vertical Control Data

- A Survey Alignment Data Sheet containing the project horizontal survey alignment and vertical controls, along with corresponding reference data, is furnished along with the project survey plan sheets by the Survey Section (See attached example). The Survey Alignment Data Sheet eliminates the need to show reference points and bench marks on the plan and profile sheets.
- A Horizontal Construction Alignment Data Sheet, plotted from the alignment data files, will be utilized on all projects.
- The sheet(s) will be made a part of the plan assembly in accordance with the guidelines contained in the Road Design Manual (Preparation of Supplemental Sheets - Index, Section 2D-9).
- The Survey Alignment Data as furnished by the Survey Section will accompany any requests for additional survey.
- Projects not requiring Alignment Data include No Plan, Landscape, Signal, Maintenance and projects without surveys.




