

SECTION 2D- 7 PREPARATION OF ENGINEERING COMMENTARY

CONTENTS OF COMMENTARY

The engineering commentary, which is of vital importance in the public hearing process, should be written and presented in a manner which can be easily understood by the layperson. The commentaries and all written statements shall be coordinated with the District Public Affairs Manager*. In most instances, the commentary should contain the following information relative to the project being presented:

- (1) The need for the project and the sequence of events leading up to the public hearing
- (2) A brief history of other corridors considered and rejected (if a combined Location and Design Hearing)
- (3) The project description and length, approximate lump sum cost (with a participation breakdown from other agencies or municipalities where applicable), and traffic data
- (4) A brief summary of environmental effects
- (5) Remaining steps required following the public hearing

THE ENGINEER

The Project Manager who prepares the commentary should also make the presentation. He/she should be thoroughly familiar with all facets of the project and should make an on-site inspection prior to writing the commentary. He/she should be proficient in the delivery and be familiar with all visual aids used.

* Rev. 7/11