

SECTION 2B – 7 - THE PRELIMINARY FIELD INSPECTION

PURPOSE

Preliminary Field Inspections (where necessary) are held to obtain consensus from the District Offices, Municipalities and other affected agencies and Divisions represented concerning items of major importance such as the location or the method of development, median widths, minimum right of way width, typical section geometrics, horizontal and vertical controls, hydrologic and environmental effects, right of way impacts, sight distances, bridges, utilities, need for bicycle facility, etc. It is not intended that minor items, such as exact pipe locations, exact balance of quantities, turning radii, etc., be reviewed and discussed.

PRELIMINARY FIELD INSPECTION

After the proposed method of development has been completed the Project Manager, or a representative, is requested to schedule the Preliminary Field Inspection. On Local Assistance Division projects, the Local Assistance Division makes this request, after being advised that preparations for the review have been completed. The Preliminary Field Inspection is to be scheduled far enough in advance to allow for proper distribution and review of the prints.

The following notes are to be added to all plan and profile sheets including the title and detail sheets; “PRELIMINARY F. I. PLANS” and “THESE PLANS ARE UNFINISHED AND UNAPPROVED AND ARE NOT TO BE USED FOR ANY TYPE OF CONSTRUCTION OR THE ACQUISITION OF RIGHT OF WAY.”

AVAILABILITY OF PLANS

The availability of plans is to be made in accordance with instructions contained in [IIM-PMO-3.4](#) and [PM-105](#). A notice of the availability of the plans should be made two weeks in advance of the Preliminary Field Inspection.

ITEMS TO BE REVIEWED

The proposed scheme of development is to be reviewed in its entirety, starting with the typical section. Items listed above, under PURPOSE, should be discussed, in addition to any other significant items relative to the project. Questions, comments, and recommendations from other divisions are to be considered and discussed. Certain items, such as entrance locations on urban projects, may require a separate review at a later date by appropriate personnel.

* Rev. 1/15