

The following are examples of how this discussion may be worded:

- (1) When preliminary easements are shown on project.

"As we further coordinate and finalize project development, preliminary utility easement locations shown on public hearing plans may change. The property owner will be informed of the exact location of the easements during the right of way acquisition process and prior to construction."

- (2) When preliminary easements are not shown on project.

"As we further coordinate and finalize project development, additional easements for utility relocations may be required beyond the proposed right of way shown on the public hearing plans. The property owner will be informed of the exact location of the easements during the right of way acquisition process and prior to construction."

Detailed utility easements requirements are determined by the **Regional Utility Coordinator*** after the Utility Field Inspection (Chapter 2E, Section 2E-13-UTILITY FIELD INSPECTION) has been conducted. The **Regional Utility Coordinator** will furnish an electronic reference file to the designer showing the utility easements which are to be shown on the plans. If this information is received prior to approved right of way plans, it is included as a part of those plans. Otherwise, it must be added as a revision to the approved right of way plans.

Electronic reference file furnished, showing the necessary easements, shall contain the appropriate note indicating type and for which utility company the easement is being acquired. There are instances where joint use utility easements are proposed. In those cases, all companies are to be shown. Utility easements are separate from any other permanent or temporary easement and are not to be broken where they cross these other easements. They are to be stopped at any location where they intersect the proposed or existing right of way line.

Electronic reference file of utility easements shall contain adequate information to incorporate the utility easement into the plans. For easements that are not parallel, the electronic reference file shall contain sufficient information. All easements must mathematically close.

The utility easement lines are to be dot-dashed. Each line is to be labeled as to type and utility company. Parallel utility easements 5 feet (1.5 m) apart or closer should be questioned. Normally these lines should be combined into a joint easement at the wider width; however, the **Regional Utility Coordinator** should be consulted before making that change.

* Rev. 1/13