

Memorandum of Understanding
VDEQ & VDOT
Centralized Burning of Vegetative Debris from VDOT Roadside Maintenance Operations

Attachment 1 - Notification of Proposed Burn (form)

Notification of Proposed Burn

This notification is made pursuant to the *Memorandum of Understanding (MOU)* between the Virginia Department of Environmental Quality and the Virginia Department of Transportation for *Centralized Burning of Vegetative Debris from VDOT Roadside Maintenance Operations*.

Vegetative Debris is defined by this MOU as naturally occurring plant material generated during on-site maintenance of the right-of-ways maintained by VDOT. Vegetative Debris is limited to tree cuttings, limbs, branches, sticks, twigs, bark, stumps, roots, leaves, shrubs, bushes, weeds, grass, and grass clippings generated (in raw or reduced form) from VDOT right-of-ways.

To: VDEQ Regional Air Compliance Manager & VDEQ Regional Waste Program Manager

<input type="checkbox"/> Blue Ridge Regional Office	<input type="checkbox"/> Northern Regional Office
<input type="checkbox"/> Piedmont Regional Office	<input type="checkbox"/> Southwest Regional Office
<input type="checkbox"/> Tidewater Regional Office	<input type="checkbox"/> Valley Regional Office

From: VDOT _____ District,
_____ Residency
_____ Area Headquarters

Date of proposed burn: _____ Estimated duration (not to exceed 72 hours): _____

Type of Burn Site: Regular Burn Site Infrequent Burn Site

Specific location of proposed burn: _____

Activity generating vegetative debris:

<input type="checkbox"/> Routine Roadside Maintenance	<input type="checkbox"/> Emergency Roadside Maintenance
<input type="checkbox"/> Bridge Maintenance	<input type="checkbox"/> Other (Describe: _____)

Estimated quantity of vegetative debris to be burned: _____ cubic yards

Is there any other material not included in the definition of vegetative debris included? Yes No

Will an Air Curtain or other Special Incineration Devices be used? Yes No

If Yes, Describe: _____

I certify that all adjacent property owners have received notification of burning activity at this location, that required notifications have been made to the local office of the Virginia Department of Forestry and local City or County fire Marshall, and that all other conditions of the aforementioned *Memorandum of Understanding* have been and will continue to be met in relation to this burn event.

Signature: _____ Date: _____
Name: _____ Phone: _____
Title: _____

TO BE COMPLETED FOLLOWING THE BURN EVENT. THE COMPLETED FORM MUST BE MAINTAINED ON FILE.

Estimated quantity of ash and incompletely burned vegetative debris generated by the burn: _____ cubic yards
