COMMONWEALTH OF VIRGINIA DEPARTMENT OF TRANSPORTATION REPORTING STARTING AND COMPLETION OF PROJECTS

Country District State Proj. No. DATE STARTED DATE STARTED DATE COMPLETED Contract Work State Force Account R.R. Work Utilities All work on the Agreement Estimate dated and this project is ready for final inspection by the Federal Highway Administration. The above project was inspected on and found to be clear of all encroachments except permissible utilities otherwise (Tatle) noted below. All entrances have been inspected prior to final acceptance, as set forth in the Construction Manual, and found to be satisfactory excepts as noted below. Unless otherwise noted below, the project termini were not altered during construction. REMARKS OR EXPLANATIONS: Right of way is complete – no outstanding condemnations or expenditures. Remarks Area Construction Engineer Programming Division – Finance Section Location and Design Engineer Programming Division in Finance Section Location and Design Engineer Programming Division Animistrator * Scheduling and Contract Engineer Programming Division Animistrator * Scheduling and Contract Engineer Programming Division Animistrator * District Administrator * Contract Using and completion of contract work only) * Division Administrator * Contract Using and completion of contract work only) * Division Administrator * Contract Using and completion of contract work only) * Division Administrator * Contract Using and completion of contract work only) * Division Administrator * Contract Using and completion of contract work only) * Division Administrator * Contract Using and completion of contract work only) * Division Administrator * Contract Using and completion of contract work only) * Division Administrator * Contract Using and completion of contract work only) * Division Administrator * Contract Using and completion of contract work only) * Division Administrator * Contract Using				Date			
District State Proj. No. Federal Project No. Federal Project No. PPMS No. Contractor DATE STARTED DATE COMPLETED Contract Work State Force Account R.R. Work Utilities All work on the Agreement Estimate dated was completed and this project is ready for final inspection by the Federal Highway Administration. The above project was inspected on by (Name) and found to be clear of all encroachments except permissible utilities otherwise (Title) noted below. All entrances have been inspected prior to final acceptance, as set forth in the Construction Manual, and found to be satisfactory excepts as noted below. Unless otherwise noted below, the project termini were not altered during construction. REMARKS OR EXPLANATIONS: Right of way is complete – no outstanding condemnations or expenditures. Yes No Remarks Remarks No Project Mainistrator Remarks Project Mainistrator Project Mainager Project Manager Project Man	County		Residency				
State Proj. No. PPMS	Dietriet						
DATE STARTED DATE COMPLETED Contract Work State Force Account R.R. Work Utilities All work on the Agreement Estimate dated and this project is ready for final inspection by the Federal Highway Administration. The above project was inspected on and found to be clear of all encroachments except permissible utilities otherwise (Trile) noted below. All entrances have been inspected prior to final acceptance, as set forth in the Construction Manual, and found to be satisfactory excepts as noted below. Unless otherwise noted below, the project termini were not altered during construction. REMARKS OR EXPLANATIONS: Right of way is complete – no outstanding condemnations or expenditures. Remarks Area Construction Engineer Project Manager Scheduling and Contract Engineer Project Manager Project Manager District Administrator C(apital Outlay Projects Only) Project Inspector Contractor (Starting and completion of contract work only) Project Inspector Contractor (Starting and completion of contract work only) Project Inspector Contractor (Starting and completion of contract work only) Project Inspector Contractor (Starting and completion of contract work only) Project Inspector Contractor (Starting and completion of contract work only) Project Inspector Contractor (Starting and completion of contract work only) Project Inspector Contractor (Starting and completion of contract work only) Project Manager							
Contract Work State Force Account R.R. Work Utilities All work on the Agreement Estimate dated and this project is ready for final inspection by the Federal Highway Administration. The above project was inspected on by the Federal Highway Administration. The above project was inspected on by the Federal Highway Administration. The above project was inspected on by the Federal Highway Administration. The above project was inspected on by the Federal Highway Administration. The above project was inspected on by the Federal Highway Administration. The above project was inspected on by the Federal Highway Administration. The above project was inspected on by the Federal Highway Administration (Title) (Name) (Inspect of all encroachments except permissible utilities otherwise otherwise onted below. All entrances have been inspected prior to final acceptance, as set forth in the Construction Manual, and found to be satisfactory excepts as noted below. Unless otherwise noted below, the project termini were not altered during construction. REMARKS OR EXPLANATIONS: Right of way is complete – no outstanding condemnations or expenditures. Pistor of Rail, Department of Rail and Public Transportation (Projects Involving Railroads only) State Traffic Engineer District Administrator (Administrative Services Division Administrator (Capital Outlay Projects Only) Project Inspector Administrative Services Division Administrator, Federal Highway Administration	Otate 1 10j. 140.		DDMS No				
Contract Work State Force Account R.R. Work Utilities All work on the Agreement Estimate dated and this project is ready for final inspection by the Federal Highway Administration. The above project was inspected on and found to be clear of all encroachments except permissible utilities otherwise (Title) noted below. All entrances have been inspected prior to final acceptance, as set forth in the Construction Manual, and found to be satisfactory excepts as noted below. Unless otherwise noted below, the project termini were not altered during construction. REMARKS OR EXPLANATIONS: Right of way is complete – no outstanding condemnations or expenditures. Remarks Area Construction Engineer Programming Division – Finance Section Location and Design Engineer Environmental Division Administrator Materials Engineer Environmental Division Administrator (Projects Involving Railroads only) Start Traffic Engineer Capital Outlay Projects Only) Project Inspector Contractor (Starting and completion of contract work only) Project Inspector Contractor (Starting and completion of contract work only) Project Inspector Contractor (Starting and completion of contract work only) Project Inspector	Contractor						
State Force Account R.R. Work Utilities All work on the Agreement Estimate dated and this project is ready for final inspection by the Federal Highway Administration. The above project was inspected on by (Name) and found to be clear of all encroachments except permissible utilities otherwise (Title) noted below. All entrances have been inspected prior to final acceptance, as set forth in the Construction Manual, and found to be satisfactory excepts as noted below. Unless otherwise noted below, the project termini were not altered during construction. REMARKS OR EXPLANATIONS: Right of way is complete – no outstanding condemnations or expenditures. Remarks Area Construction Engineer Programming Division – Finance Section Location and Design Engineer Programming Division – Finance Section Location and Design Engineer Programming Division Administrator Scheduling and Contract Engineer Programming Division – Finance Section Location and Design Engineer Programming Division Administrator Scheduling and Contract Engineer Programming Division Administrator Capital Outlay Projects Only) State Traffic Engineer Capital Outlay Projects Only) Project Inspector Contractor (Starting and completion of contract work only) Division Administrator, Federal Highway Administration		DATE STARTED		DATE COMPLETE	D		
State Force Account R.R. Work Utilities All work on the Agreement Estimate dated and this project is ready for final inspection by the Federal Highway Administration. The above project was inspected on by (Name) and found to be clear of all encroachments except permissible utilities otherwise (Title) noted below. All entrances have been inspected prior to final acceptance, as set forth in the Construction Manual, and found to be satisfactory excepts as noted below. Unless otherwise noted below, the project termini were not altered during construction. REMARKS OR EXPLANATIONS: Right of way is complete – no outstanding condemnations or expenditures. Remarks Area Construction Engineer Programming Division – Finance Section Location and Design Engineer Programming Division – Finance Section Location and Design Engineer Programming Division Administrator Scheduling and Contract Engineer Programming Division – Finance Section Location and Design Engineer Programming Division Administrator Scheduling and Contract Engineer Programming Division Administrator Capital Outlay Projects Only) State Traffic Engineer Capital Outlay Projects Only) Project Inspector Contractor (Starting and completion of contract work only) Division Administrator, Federal Highway Administration	Contract Work						
All work on the Agreement Estimate dated and this project is ready for final inspection by the Federal Highway Administration. The above project was inspected on by (Name) and found to be clear of all encroachments except permissible utilities otherwise (Trile) noted below. All entrances have been inspected prior to final acceptance, as set forth in the Construction Manual, and found to be satisfactory excepts as noted below. Unless otherwise noted below, the project termini were not altered during construction. REMARKS OR EXPLANATIONS: Right of way is complete – no outstanding condemnations or expenditures. Remarks Ves No Remarks Ves No Utilities are complete – no outstanding utility billings or expenditures. Programming Division – Finance Section Location and Design Engineer Firsulonmental Division Administrator Materials Engineer Programming Division Administrator Administrative Sevices Division Administrator Right of Way and Utilities Director Fiscal Manager Project Inspector Right of Way and Utilities Director Fiscal Manager Project Manager Project Manager Project Inspector							
All work on the Agreement Estimate dated and this project is ready for final inspection by the Federal Highway Administration. The above project was inspected on by							
All work on the Agreement Estimate dated and this project is ready for final inspection by the Federal Highway Administration. The above project was inspected on							
and this project is ready for final inspection by the Federal Highway Administration. The above project was inspected on and found to be clear of all encroachments except permissible utilities otherwise (Tritle) noted below. All entrances have been inspected prior to final acceptance, as set forth in the Construction Manual, and found to be satisfactory excepts as noted below. Unless otherwise noted below, the project termini were not altered during construction. REMARKS OR EXPLANATIONS: Right of way is complete – no outstanding condemnations or expenditures. Remarks Ves No Utilities are complete – no outstanding utility billings or expenditures. Programming Division – Finance Section - Environmental Division Administrator Environmental Division Administrator Environmental Division Administrator Administrative Services Division Administrator Administrative Services Division Administrator Administrative Services Division Administrator Administrative Services Division Administrator Administrator, Federal Highway Administration	Otilities						
The above project was inspected on by							
Clittle noted below.							
Clittle noted below.	mo abovo project mat			(Name)			
Citile noted below.		and found to be clear of all	encroachments excer	ot permissible utilitie	es other	wise	
All entrances have been inspected prior to final acceptance, as set forth in the Construction Manual, and found to be satisfactory excepts as noted below. Unless otherwise noted below, the project termini were not altered during construction. REMARKS OR EXPLANATIONS: Right of way is complete – no outstanding condemnations or expenditures. Remarks Ves No Postruction Engineer	(Title)	_	'	•			
found to be satisfactory excepts as noted below. Unless otherwise noted below, the project termini were not altered during construction. REMARKS OR EXPLANATIONS: Yes No	noted below.						
found to be satisfactory excepts as noted below. Unless otherwise noted below, the project termini were not altered during construction. REMARKS OR EXPLANATIONS: Yes No							
Right of way is complete – no outstanding condemnations or expenditures. Remarks Utilities are complete – no outstanding utility billings or expenditures. Remarks Area Construction Engineer Programming Division – Finance Section Location and Design Engineer Environmental Division Administrator Materials Engineer Right of Way and Utilities Director Right of Way and Utilities Director Fiscal Manager Project Manager Project							
Right of way is complete – no outstanding condemnations or expenditures. Remarks Utilities are complete – no outstanding utility billings or expenditures. Remarks Area Construction Engineer Programming Division – Finance Section Location and Design Engineer Environmental Division Administrator Materials Engineer Right of Way and Utilities Director Right of Way and Utilities Director Fiscal Manager Project Manager Project	Unlose otherwise noted below the project terminity were not altered during construction						
Right of way is complete – no outstanding condemnations or expenditures. Ves No							
Right of way is complete – no outstanding condemnations or expenditures. Remarks Ves No	KEMAKKO OK EXI E	ANATIONO.					
Right of way is complete – no outstanding condemnations or expenditures. Remarks Ves No					Vac	No	
Vest No	Pight of way is comple	oto no outstanding condomn	ations or ovnanditura				
Utilities are complete – no outstanding utility billings or expenditures. Area Construction Engineer		te – no outstanding condemna	ations of expenditures	5.		Ш	
Utilities are complete – no outstanding utility billings or expenditures. Remarks District Administrator Projects Involving Railroads only) State Traffic Engineer Local Assistance Director Administrative Services Division Administrator (Capital Outlay Projects Only) Project Inspector Administrative Services Division Administrator (Capital Outlay Projects Only) Project Inspector Contractor (Starting and completion of contract work only) Division Administrator, Federal Highway Administration	Remarks						
Utilities are complete – no outstanding utility billings or expenditures. Remarks District Administrator Projects Involving Railroads only) State Traffic Engineer Local Assistance Director Administrative Services Division Administrator (Capital Outlay Projects Only) Project Inspector Administrative Services Division Administrator (Capital Outlay Projects Only) Project Inspector Contractor (Starting and completion of contract work only) Division Administrator, Federal Highway Administration					\/	NI.	
Area Construction Engineer Scheduling and Contract Engineer Programming Division – Finance Section Location and Design Engineer Environmental Division Administrator Materials Engineer Right of Way and Utilities Director Fiscal Manager Project Manager Project Manager District Administrator Project of Rail, Department of Rail and Public Transportation (Projects Involving Railroads only) State Traffic Engineer Local Assistance Director Administrative Services Division Administrator (Capital Outlay Projects Only) Project Inspector Contractor (Starting and completion of contract work only) Division Administrator, Federal Highway Administration					Yes	No	
 Scheduling and Contract Engineer Programming Division – Finance Section Location and Design Engineer Environmental Division Administrator Materials Engineer Right of Way and Utilities Director Fiscal Manager Project Manager Director of Rail, Department of Rail and Public Transportation (Projects Involving Railroads only) State Traffic Engineer Local Assistance Director Administrative Services Division Administrator	•	- no outstanding utility billings	or expenditures.				
 Scheduling and Contract Engineer Programming Division – Finance Section Location and Design Engineer Environmental Division Administrator Materials Engineer Right of Way and Utilities Director Fiscal Manager Project Manager Director of Rail, Department of Rail and Public Transportation (Projects Involving Railroads only) State Traffic Engineer Local Assistance Director Administrative Services Division Administrator	Remarks						
 Scheduling and Contract Engineer Programming Division – Finance Section Location and Design Engineer Environmental Division Administrator Materials Engineer Right of Way and Utilities Director Fiscal Manager Project Manager Director of Rail, Department of Rail and Public Transportation (Projects Involving Railroads only) State Traffic Engineer Local Assistance Director Administrative Services Division Administrator							
 Scheduling and Contract Engineer Programming Division – Finance Section Location and Design Engineer Environmental Division Administrator Materials Engineer Right of Way and Utilities Director Fiscal Manager Project Manager Director of Rail, Department of Rail and Public Transportation (Projects Involving Railroads only) State Traffic Engineer Local Assistance Director Administrative Services Division Administrator							
 Scheduling and Contract Engineer Programming Division – Finance Section Location and Design Engineer Environmental Division Administrator Materials Engineer Right of Way and Utilities Director Fiscal Manager Project Manager Director of Rail, Department of Rail and Public Transportation (Projects Involving Railroads only) State Traffic Engineer Local Assistance Director Administrative Services Division Administrator							
 Programming Division – Finance Section Location and Design Engineer Environmental Division Administrator Materials Engineer Right of Way and Utilities Director Fiscal Manager Project Inspector Contractor (Starting and completion of contract work only) Division Administrator, Federal Highway Administration 	Area Construction Engineer		District Administrator				
 Programming Division – Finance Section Location and Design Engineer Environmental Division Administrator Materials Engineer Right of Way and Utilities Director Fiscal Manager Project Inspector Contractor (Starting and completion of contract work only) Division Administrator, Federal Highway Administration 							
 Programming Division – Finance Section Location and Design Engineer Environmental Division Administrator Materials Engineer Right of Way and Utilities Director Fiscal Manager Project Inspector Contractor (Starting and completion of contract work only) Division Administrator, Federal Highway Administration 			(5 5 (5				
 Location and Design Engineer Environmental Division Administrator Materials Engineer Right of Way and Utilities Director Fiscal Manager Project Manager Project Manager State Traffic Engineer Local Assistance Director Administrative Services Division Administrator (Capital Outlay Projects Only) Project Inspector Contractor (Starting and completion of contract work only) Division Administrator, Federal Highway Administration 					on		
 Environmental Division Administrator Materials Engineer Right of Way and Utilities Director Fiscal Manager Project Manager Local Assistance Director Administrative Services Division Administrator (Capital Outlay Projects Only) Project Inspector Contractor (Starting and completion of contract work only) Division Administrator, Federal Highway Administration 				111y)			
 Materials Engineer Right of Way and Utilities Director Fiscal Manager Project Manager Administrative Services Division Administrator (Capital Outlay Projects Only) Project Inspector Contractor (Starting and completion of contract work only) Division Administrator, Federal Highway Administration 		3	•				
 Right of Way and Utilities Director Fiscal Manager Project Manager Project Manager Capital Outlay Projects Only) Project Inspector Contractor (Starting and completion of contract work only) Division Administrator, Federal Highway Administration 				Iministrator			
 Fiscal Manager Project Inspector Contractor (Starting and completion of contract work only) Division Administrator, Federal Highway Administration 	· ·						
 Project Manager Contractor (Starting and completion of contract work only) Division Administrator, Federal Highway Administration 							
Division Administrator, Federal Highway Administration	3			of contract work only)			
 Information Technology Division (HTRIS) 	, ,	 Division 	Administrator, Federal High	hway Administration			
		 Informati 	on Technology Division (H	TRIS)			
		• miorman	on reciliology Division (H	11(10)			

(CONTINUED)

Copy:

INSTRUCTIONS

This form is to be prepared immediately subsequent to the starting and completion of each phase of work shown hereon.

The statement relative to clearance of encroachments is to be completed on the form reporting final completion

The Area Construction Engineer is to coordinate with Right of Way and Utilities to verify no outstanding condemnations, utility billings or expenditures.

The Area Construction Engineer is to sign and forward the completed form to the District Administrator for review and distribution.

Each successive form is to include all information shown on previous forms and an explanation of the change.

The form bearing notice of final completion is to be signed by the District Administrator.