

**VSMP PERMIT FEE REGISTRATION FORM
FOR VIRGINIA DEPARTMENT OF TRANSPORTATION PROJECTS**

For Distribution from VDOT project funds to VDOT L&D Administrative funds (Account 1541 – Agency Service Charges)

To: VDOT

Location and Design Division, Hydraulics Section

VSMP Construction Permit Coordinator

1401 East Broad Street

Richmond, VA 23219

From:

Date:

I. VDOT PROJECT INFORMATION									
Route:				VDOT Project #:					
City/County:				UPC #:					
II. VDOT Accounting Distribution									
Cat**	Speed Type	Account	Amount	County/City #	Asset Type	Route	Structure	Facility	Bldg/lot
Activity	MP From	MP to	Parcel	Operational Project	EMS WO	Equip ID	Org	Contract ID	Bond #
** RTE = Route; CSC = Cost Center; WKO = Equipment Work Order; UPC = Universal Project Number									
III. VDOT CONTACTS									
District VSMP Coordinator					Project Contact**				
Name:					Name:				
Address:					Address:				
Phone #					Phone #:				
Please check applicable box below:									
<input type="checkbox"/>	Original Application								
<input type="checkbox"/>	Revised Application								
_____			Original Permit Number						

Please distribute _____* from the funds of the above noted project to the Location and Design Administrative Account 1541.

- *
 - \$300.00 for projects with disturbed areas 1-5 acres;
 - \$500.00 for projects with disturbed areas greater than 5 acres.
 - \$200.00 if project has already been reported and the disturbed area increases from less than 5 acres to greater than 5 acres.
- **
 - Project Manager or other designated project authority