

Deliverable: Processed Aerial Film or Digital Camera Imagery<sup>◇</sup>, Flight Map, Current Aerial Camera Calibration Report

Send To: Aerial Photography Coordinator  
VDOT  
1401 East Broad Street, Room 901  
Richmond, VA 23219

Due: 30 calendar days after photo mission.

Notes: Photogrammetry consultants are expected to send the processed, un-annotated, and uncut negatives to VDOT for inspection and annotation. Any contact prints and scanned imagery necessary for completing the Photogrammetry work will be sent to the Photogrammetry consultant upon request, by the VDOT Photogrammetry Unit.

When project circumstances and schedules do not allow sufficient time for the consultant to send the film to VDOT prior to Photogrammetry project startup, the consultant will be permitted to produce all photographic products necessary (contact prints, diapositives, scans, etc.), to complete the required phase(s) of work before sending the film to VDOT. Prior approval will be required from the State Photogrammetry Engineer before any contact print; dispositive, scan, etc. are generated under this exception. In this instance, the consulting firm will still be required to send the processed film to VDOT within 30 days of completing the photo mission.

One camera calibration report per camera/lens per year will be included with the first processed film submitted for each calendar year. Additional reports for the same camera/lens will not be required until the following calendar year or when the camera is recalibrated, whichever occurs first.

Deliverable: Aerotriangulation Report- Include all Contact Prints with annotated control points (good-quality copies are acceptable). Contact Prints or digital target location map file<sup>◇</sup> should have the mapping limits annotated.

Send To: State Photogrammetry Engineer  
VDOT  
1401 East Broad Street, Room 907  
Richmond, VA 23219

Due: Immediately following acceptance of the final adjustment (typically within 2 business days).

Notes: Photogrammetry consultants will be expected to submit the aerotriangulation report and electronic data files by VDOT FTP server, regular mail, fax, or email. Contact prints or digital imagery are to be sent by regular mail<sup>◇</sup>.

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<sup>◇</sup> April 2014

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