

Figure 1-B

Program/Project Management System (IPM) Activity Codes

- 12 AUTHORIZE PE
Involves authorizing the expenditure of funds for preliminary engineering. Includes obtaining FHWA authorization on federal-aid projects.
- Interstate, Primary & Urban Projects*
- Responsibility:** Programming and Scheduling Division (Interstate and Primary Systems), Urban Division (Urban Systems). **Begins:** When request is received for PE to be authorized. **Ends:** When PE is authorized and proper divisions are notified. **Norms:** 1 Month.
- Secondary Projects*
- Responsibility:** Secondary Roads Division (Secondary Systems). **Begins:** When they receive the County budget. **Ends:** When the County Budget is reviewed, approved, and submitted to Fiscal Division, and PE for the individual project is open to charges.
- NOTE:** On those few Secondary projects which involve Federal funding in PE, the end date of Activity 12 would be when FHWA authorizes PE.
- Norms:** 2 ½ months.
- 22S DEV AERIAL PHOTO/MAPPING
Involves property research and preparing property owner letters; establishing alignment, collecting topography, DTM data, or cross sections; plans base preparation. **Responsibility:** Location and Design Division, Survey Section. **Begins:** On the approval of Six Year Plan, or special request. (After Activity 12 ends - Feb-Mar-Apr Only) **Ends:** When film has been processed and edited.
- 31S CONDUCT LOCATION SURVEY
Involves property research and preparing property owners letters; establishing alignment, collecting topography, DTM data, or cross sections; plan base preparation. **Responsibility:** Location and Design Division, Survey Section **Begins:** When the survey is authorized. **Ends:** When survey is completed and all data, including cross sections/DTM's and utilities designations are transmitted to the Location & Design Manager.
- Norms:** 6 - 8 Months.
- 37S MAJOR STRUC/BRIDGE SURVEY
Involves establishing alignment, collecting topography, DTM data or contours, cross-sections; plan base preparation. **Responsibility:** Location and Design Division, Survey. **Begins:** As established during scoping or as requested by bridge engineer. (When Activity 31S ends) **Ends:** When all data has been collected and transmitted to appropriate bridge engineer. (1 month prior to end of Activity 46C/D)
- NOTE:** This activity is not automatically scheduled. It is added by request only.